

**Leadership in Student Affairs M.A. Program
Graduate Assistantship or Internship Position 2022-23**



Position Title:	Graduate Assistant for Student Accessibilities and Health Resources
Type Of Position:	<input checked="" type="checkbox"/> Graduate Assistantship <input type="checkbox"/> Paid Internship <input type="checkbox"/> Unpaid Internship <input type="checkbox"/> Special Project
Institution Name:	Concordia St. Paul University
Institution Description:	Concordia University St Paul, an institution of LCMS Church, is an educational community where the Good News of the Christian faith provides the context for intellectual inquiry and committed service to society. Our mission statement is: "To <i>prepare students for thoughtful and informed living, for dedicated service to God and humanity, all within the context of the Christian Gospel.</i> "
Supervisor:	Gwynn Thompson, MA LAMFT
Department Description:	The Student Accessibilities Services and Health Resources department helps provide students with support both in and out of the classroom. SAS provides ADA approved accommodations as well as academic resources for students to better access their education. Health Resources is focused on improving the wellness of the CSP population through mental and physical resources. We are looking for an student to engage with both aspects of our deparment.

Appointment: <input checked="" type="checkbox"/> Academic Year <input type="checkbox"/> 12 Months Start Date: Fall '22	Compensation: <input checked="" type="checkbox"/> Stipend <input type="checkbox"/> Hourly Wage <input type="checkbox"/> Parking Provided <input type="checkbox"/> Professional Development Funds	Remuneration: Week Hours: 10hrs a week Payment Frequency: stipend per semester Additional Notes:
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Position Description & Responsibilities

Student Wellness Graduate Assistant will work in cooperation of the Student Accessibility and Health Resource office as well as other student life departments at Concordia University –St Paul. This position will utilize programming and student engagement to bolster mental and physical wellness for student athletes at CSP. Due to the nature of this position, it requires that the intern interact with many facets of the University, including outreach to faculty, staff and students. It also requires that the student intern is sensitive to the legal and confidential nature of services provided.

Responsibilities:

1. Assist with outreach of student wellness services on campus
2. Assist with researching best/up to date wellness practices related to students, both online and in person.
3. Attend both on and off campus staff meetings and trainings as requested
4. Facilitate wellness groups for student with the supervision of SAS and Health Resource office as needed.
5. Assist with development of training materials: including faculty, staff and student training protocols or presentations
6. Student Accessibility Services and Health Resource office reserves the right to assign other duties as needed

Qualifications

1. Experience and/or specific education in a wellness area (e.g. mental health, nutrition, health education)
2. Ability to complete tasks as assigned on a timely basis
3. An understanding of expectations of a student's life
4. A desire to work with students and their relationship to wellness
5. A commitment to professionalism, including work hours and interactions with faculty, students and staff
6. Proficiency in Microsoft Office--willingness to learn new technology as required
7. Sensitivity to students from diverse backgrounds/cultures
8. Understanding of day to day operations of Student Services/CSP

Application process & requirements

- **Contact Name:**
- **Address:**
- **Phone:**
- **Email:**
- **Materials Needed:** Cover Letter, Resume

Instructions for applying: email gthompson@csp.edu application and/or questions

Anticipated timeline for scheduling Interviews: March 2022, position filled by April 2022