

**Leadership in Student Affairs M.A. Program
Graduate Assistantship or Internship Position 2024-25**



Position Title: Student Life Intern	
Type Of Position:	<input type="checkbox"/> Graduate Assistantship <input type="checkbox"/> Paid Internship <input checked="" type="checkbox"/> Unpaid Internship <input type="checkbox"/> Special Project
Institution Name:	Minneapolis Community and Technical College
Institution Description:	Two-year college in the heart of downtown Minneapolis. Our college anchor all decisions, programs, and services around student needs. We provide liberal Arts, Trade and Technical degrees.
Supervisor:	Olay Redden
Department Description:	Student Life fosters an environment that values differences, the freedom of expression and the holistic development of students.

Appointment:	Compensation:	Remuneration:
<input checked="" type="checkbox"/> Academic Year <input type="checkbox"/> 12 Months	<input type="checkbox"/> Stipend <input type="checkbox"/> Hourly Wage <input checked="" type="checkbox"/> Parking Provided <input type="checkbox"/> Professional Development Funds	Week Hours: 15-20 (can be adjusted based intern's needs) Payment Frequency: N/A Additional Notes: N/A
Start Date: (

Position Description & Responsibilities

Student Life encourages students to expand their college experience beyond the classroom by getting involved in one of the many activities available on campus. A variety of academic, social and special interest clubs and organizations offer exceptional leadership development opportunities.

Intern will assist in the following areas of the Student Life department at Minneapolis College:

- 1) Student Senate- Co-Advise/Assist in student leadership development.
- 2) Student Clubs- Maintain Student Life SharePoint site and student club projects. Monthly check it with clubs.
- 3) Campus Recreation and Wellness- Manage gym check-ins. Projects: Archive memorabilia, catalog sport equipment, assist in adaptive recreation programming.
- 4) Programing/events: Assist with Welcome Week activities, Commencement Planning, and other events.

Qualifications

Current student.

Application process & requirements

- Contact Name:
- Address:
- Phone:
- Email:
- Materials Needed: Cover letter

Instructions for applying: Send cover letter to student.life@minneapolis.edu

Anticipated timeline for scheduling Interviews: March-April 2024